



Data Subject Action Request Form

Regarding Personal Data Protection Act, B.E. 2562, a data subject has the right by law to ensure, withdraw any consents, and request for personal data access, personal information modification, personal data deletion, un-authorization of personal data processing, data portability, and objection of data processing.

In addition, you will be able to request for using your right by filling and submitting this form in person, or giving the delegation to the company, and sending the form through this email: compliancerm@prospectrm.com

Details of personal data subject

Name - Surname _____

Telephone Number _____

E-mail _____

Address _____

Relation with the company (Please select) Trust unitholder, partner, tenant, personnel, other (Please specify)

- Submit the application in person
- Submit the application by an agent
(Please attach concerned documents¹)

To request for exercising the rights:

- Right to withdraw any consent
- Right to access and obtain copies
or disclose the source of personal data
- Right to delete personal data
- Right to modify and correct the personal data
- Right to suspend the use of personal data
- Right to request for personal data portability
- Right to object the personal data processing

The company reserves the right to query or ask for additional documents from the suppliant, in case of received unclear information of the suppliant who has the right to submit the application, the company may reject your application.

Personal data to be processed _____

Applicant's signature: _____ Date: _____

¹ Mandatory documents consist of 1) Signed power of attorney with revenue stamp 2) Valid copy of identification document issued by government department of grantor such as copy of identification card or passport.

Details of your request² (Please specify reasons or the need for exercising your right shortly)_____

Source (If any)_____

Company Disclaimers;

Please be informed that the company may reject your request in order to comply with the law in these following cases;

- (1) It cannot be proved that the suppliant is the data subject or authorized agent for processing the request.
- (2) The request might be unreasonable, i.e., the suppliant may not have the right to erase the data subject, or there is no information in the company's data base.
- (3) That request may be considered as a duplicated request, such as the request with all same details or same contents without any reasonable cause.
- (4) Personal data collection is made for supporting the freedom of expression or the concerned objectives. Historical documents or archives that are recorded for public benefits or educational researches or statistic data are collected under the proper protection measurement for protecting the right and liberty of the data subject, or processing all operations for the company's benefits, or complying with the law under the company's rights, or collecting the personal sensitive data that may be essential in any legal process in order to reach the goals of preventive medicine, occupational medicine, advantages in public health according to Article 26(5) (A) and (B) under the Personal Data Protection Act.
- (5) Personal data collection is made for establishing legal claim, following or exercising the rights, or rising the defense of legal claims, or complying with the law.
- (6) The mentioned operations have an effect on other people's right.
- (7) Data processing is made according to the company's regulations.

Applicant's signature: _____ Date: _____

² In case of giving reasons in a request for exercising the right of data subject, please attach additional documents, details, concerned evidences to be considered by the responsible person in the later process.

- (8) Data processing is essential for the company's operations in order to generate the company's public benefits, or take the company's legal power, or comply with the law.
- (9) Data processing is essential for any operations according to a contract between the data subject and the company.
- (10) Data processing is essential for the company's advantages by law.

There is normally no charge for processing your request, however some processing fees may be applied, in case your request is clearly considered as unreasonable or duplicated request.

In case that the company rejects your request, you will be able to send your complaint through Personal Data Protection Committee at Personal Data Protection Committee Office, Office of the Permanent Secretary, Ministry of Digital Economy and Society, telephone: 1033-142-02, or e-mail: pdpc@mdes.go.th

Acknowledgement and consent

You have clearly read and acknowledged the details of this request, and assured that all information given to the company is truth and correctness, you fully understand that the verification of authorization, identification, and place are essential procedures for considering your request according to your rights. If there is mistake intentionally, you may be prosecuted by law. The company might ask for your additional information in order to completely verify and process all according to your request.

In this regards, you hereby signed below:

Applicant's signature: _____ Date: _____

For officer only

For the Personal Data Protection Officer

Date of received request	:	_____
Date of recorded request	:	_____
Result of consideration	:	_____
<input type="checkbox"/> Proceeded request	Date of proceeded request	_____
	Operated by	_____
<input type="checkbox"/> Rejected request		
Reasons of rejection (If any)	:	_____
Recorded by	:	_____ Date _____
Acknowledgement letter no.	:	_____ Date _____
Processing fees (If any)	:	_____
Date of received processing fees	:	_____